



Welcome to your Graduate Studies in UCD

Sent to	Incoming Graduate Taught Students (Except Smurfit). January 2021/22 intake
First batch sent	14 December 2021

Student Number:
Graduate School:
School:

Dear Student,

We are delighted that you have chosen to study at UCD. We are confident that you will find your studies with us rewarding and the academic community here enriching and supportive. UCD Registry is here to help you with information and supports on the broader services you will find in UCD.

The **teaching term will begin on Monday, 17 January 2022**. Check the [2021/22 Term Dates](#) for more details.

This email will help you with what you need to do between now and the start of term.

COVID-19 Arrangements

The health and wellbeing of our students, staff and faculty is very important and UCD has special arrangements in place due to COVID-19. Advice and information can be found on the [University's dedicated COVID-19 page](#).

Please click on the links below for information about:

- [Online Registration](#)
- [Fees, Funding and Grants](#)
- [Orientation](#)
- [Obtaining your UCD Student Card \(UCARD\)](#)
- [Information for International Students](#)
- [IT Services](#) (See under Support Services)
- [Library Services](#)
- [Students' Union](#) (See under Support Services)



Welcome to your Graduate Studies in UCD

- [UCD Online Students](#)
- [UCD Student Email Protocol](#)
- [UCD Jargon Buster](#)
- [UCD Office of Research Ethics](#)
- [Graduate Checklist](#)(in the Welcome to UCD Guide)

UCD Connect

The information below will explain how to access online services such as email and online registration through UCD Connect.

What is UCD Connect?

[UCD Connect](#) provides access to online services such as your official UCD student email account and Google calendar. You can also access online registration, via the SISWeb icon, where you must confirm your registration for the academic year. Your UCD Connect account will be available at least 48 hours in advance of you starting online registration.

You will need to use your student **UCD Connect username and password** to access the services available.

If you have any queries about your UCD Connect email account please contact [IT Support Hub](#) for assistance.

What is my student UCD Connect username and password?

- **Your username** is your UCD student number (see above)
- **Your password:**
 - If you created an Online Applications password during the application process, please use that.
 - If you have not logged into SISWeb (or Online Applications) before, your temporary password is your date of birth (in the format



Welcome to your Graduate Studies in UCD

ddmmyy).

You need to change this temporary password after a successful login, using [UCD Password Self Service](#). **Please do this at first login.**

- If you already have a student UCD Connect account, please use those login details.

How do I access my UCD Connect student email account?

Your personalised UCD Connect email address will be used for official UCD correspondence so please make sure that you check it regularly.

- To access your **UCD Connect email account**, go to www.ucd.ie/connect
- Click on the **Mail** icon and choose **Student(@ucdconnect.ie)**.
- Enter your student **UCD Connect username and password**.

How do I confirm my Registration?

- To access **online registration**, go to www.ucd.ie/connect and click on the **SISWeb** icon.
- Click on the **Log in via SSO** button and enter your student **UCD Connect username (your student number) and password**.
- When you first log into SISWeb you will need to read and accept the [University's Terms and Conditions](#).
This includes the UCD Student Health Declaration.
- Click on the **My Registration** button to **confirm your registration** for 2021/22 and begin online registration.
- If you need to choose a module online, you can do so via SISWeb from 2 pm on Tuesday 11 January 2022 to 5 pm on Friday, 04 February 2022.
- A step-by-step guide to online registration is available on the [Current Students website](#).

Help and assistance

The UCD Student Desk can help you with queries about registration, fees, official



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documents and many other UCD services and supports. Check the [Ask Us](#) page for how to contact us.

If you need academic advice, your [College/School Office](#) will be able to help.

Yours sincerely,

Jeremy Britton
Interim Director of Administrative Services
UCD Registry

www.ucd.ie/registry